



## Addendum 1. Submitting Titles and Abstracts

65th Annual Meeting of the  
Northeastern Weed Science Society  
Baltimore, MD January 3-6, 2011

We will again be using the website housed through the Weed Science Society of America for title and abstract submissions for our 2011 NEWSS Annual Meeting. There have been a few changes and improvements, but the site should look familiar if you used it last year. Deadlines and instructions are below.

**LOG-IN.** Go to <http://wssaabstracts.com>. If you submitted a presentation last year, your user login and password have been carried forward. Enter your login (usually your email address) and password and then click 'login'. If you have forgotten your password, click 'Reset Password' and follow the instructions. Be sure your email program/server is able to receive emails from [webmanager@wssa.net](mailto:webmanager@wssa.net) so it is not blocked as junk mail. If you are a new user, click 'Setup Account' and follow the instructions.

**SUBMIT TITLE (through September 15th).** Once logged in using the instructions above, click 'Join a Conference'. You should then see a drop-down list appear at the bottom of the screen. Select 2011 Northeast Weed Science Society and click 'Add'. Now click the green 'Enter' button that will appear next to 2011 NEWSS. Click 'My Titles and Abstracts' and then 'Add Title/Abstract'. Enter title using WSSA approved common names for crops and weeds (hover cursor over green question mark for formatting hints). Choose Poster or Oral presentation. If an Oral presentation, select your preferences for paper section (e.g. Agronomy, Ornamentals, Biology and Ecology, etc.). Students wishing to compete in the oral competition should select Student Presentations as your 1st Section choice. Students that are presenting papers but do NOT wish to be in the competition should NOT choose Student Presentations section but other appropriate sections. If competing in either the Oral or Poster student competition, choose 'yes' paper is to be judged.

Authors from 2010 have been carried forward to 2011. Add the applicable authors from the drop-down list or click 'new author' to enter information for any author not already listed. Select the blue box next to the author that will be presenting the paper and use the green arrows to adjust the order the authors are listed if needed.

Once you have double-checked your information, click 'Save'. The submitter and presenter should both receive a confirmation email that your title has been received. You will be able to log back in to edit, add, or delete any title, section, or author information until September 15th. After that time, contact Darren Lycan ([darren.lycan@syngenta.com](mailto:darren.lycan@syngenta.com)) and Mark VanGessel ([mjv@udel.edu](mailto:mjv@udel.edu)) to make changes.

**SUBMIT ABSTRACT (September 15th through October 22nd)** Login using instructions above. Click 'My Titles and Abstracts' and select 'Edit' next to the desired title. Click 'Add Key Words' and choose the appropriate selections from the drop-down lists. NOTE: All key words contained in your Title should be actively selected as key words. They will not automatically appear in the index if not selected here. If a key word is not found in the prepopulated lists, you can enter additional terms in the User Defined category. Abstract text can be entered directly into the text window or copied from another program. It is not necessary to reenter any title or author information into the text window. Please use Arial font size 12 if copying abstract from another program. This will help ensure that no unintended changes in content or clarity occur when abstracts are converted to Arial font size 12 for the Proceedings. Abstracts over 1 page will incur additional page charges. To ensure your abstract is one page, the character count (visible on bottom of the Abstract Text window) should be 3200 or fewer. It is recommended to minimize the use of trade names unless it is an abstract describing the initial evaluations of a new product offering or if multiple formulations of nearly identical herbicide products are being evaluated. If submitting a full paper for publication, Supporting Files (e.g. tables, figures) can be uploaded directly while in the site. Consider adding comments or sending me an email if further formatting explanation is needed for uploaded files.

Once you thoroughly review all information and abstract text and any corrections have been made, click 'Save'. Edits can be made until October 22nd when the Abstract submission site will be closed. After that time, contact Darren Lycan and Mark VanGessel to make changes.

**QUESTIONS:** Send an email to both Darren Lycan ([darren.lycan@syngenta.com](mailto:darren.lycan@syngenta.com)) and Mark VanGessel ([mjv@udel.edu](mailto:mjv@udel.edu))